



Emergency Evacuation Policy | Regis College

Fire Safety

Fire safety is an area in which proactive actions can have life-saving effects for the individual and Regis community. Regis fire, safety, and security reinforce the importance of community involvement in maintaining a safe environment for all students, faculty, staff, and guests.

All fire safety systems and equipment are checked by Regis personnel routinely and must pass fire code safety inspections. Residents should report any fire safety equipment problems (including missing equipment) immediately to a Residence Life staff member, Physical Plant, Regis College Police, or to the Fire Safety Officer by notifying the Regis College Police Department.

All residents should familiarize themselves with the locations of a fire extinguisher near their rooms and locations of pull stations. Pull stations are usually located near the exits.

Fire Evacuations

All members of the Regis community should familiarize themselves with the fire evacuation plans located within each building on campus. In the event of a fire alarm, all individuals must vacate the building immediately. Failure to do so will result in disciplinary sanctions, including but not limited to, a fine of \$150.

Fire Regulations

1. The deliberate triggering of a false alarm is an extremely dangerous occurrence. Any person found to have intentionally triggered a false alarm is subject to a fine, may be suspended from Regis housing, may also be suspended or expelled from Regis, and may be subject to criminal prosecution.
 - At times, actions may lead to the unintentional activation of a fire alarm in a residential or campus building. In this event, student will receive a warning and a fine for their first infraction. Subsequent infractions will result in disciplinary



action as stated above. Fines are set based on the fee to have the alarm deactivated.

2. Setting off fireworks and firecrackers is dangerous and disruptive and is prohibited.
3. The blocking of egresses of any kind, including passageways between rooms, is strictly prohibited.
4. Items may not be hung from the ceiling, sprinklers, or other emergency related systems. Doing so may result in severe water damage by activating the sprinkler system, and will result in disciplinary action as well as responsibility for any damages.
5. Students, faculty, and staff should refrain from keeping laptop computers or similar devices unattended on combustible surfaces (beds, couches, etc.), as this could ignite a fire.
6. Any action or threat of action which creates a fire hazard is not tolerated at Regis. This includes, but is not limited to, tampering with fire safety equipment, possessing, or using any hazardous and/or explosive material, or knowingly making a false report or threat of a dangerous condition.
7. Candles are only permitted (lit or unlit) during events sanctioned by the Office of Student Affairs.

Violation of any of these items will result in student conduct sanctions including a minimum of a \$150 fine. Fines and other sanctions will increase with subsequent violations.

Active Shooter Protocol

In the unlikely event of an active shooter scenario, AISNE and its attendees shall follow the guidelines and recommendations of Regis College Police Department's *Active Shooter Response* procedures [outlined on this webpage](#).

All adults attending the conference should review this webpage. If you have any questions, contact Eliza Alexander at eliza@aisne.org.